

# AI Briefing Sheet

## Q1 2026



## Help without the hype!

Welcome to the first in what we plan to be a series of briefing sheets to share some ideas and resources with our customers. Disclaimer: We offer these simply as suggestions of resources that we have used and found helpful, Tecman / Technology Management Limited takes no responsibility for any external content. None of the links or resources mentioned are paid promotions, this sheet was put together by our Training Team here at Tecman to simply share some ideas.

**Tecman Talks AI Podcast**  
Technology Management  
Podcast · Public · 5 episodes · Last updated on 2 Feb 2...

Welcome to Tecman Talks AI – your go-to video series for insight and handy tips and tricks for saving time...  
10 days ago **Ep5: Building a Microsoft SharePo...**

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Manual ▾



**Ep5: Building a Microsoft SharePoint Agent in Under 10 Minutes**

Technology Management · 98 views · 10 days ago



**Ep4: Researcher Agent: From Blank Page to Practical Report in Minutes**

Technology Management · 66 views · 3 weeks ago



**Ep3: Agents in Action: How Teams Channel Intelligence is Cutting Daily Interruption**

Technology Management · 72 views · 1 month ago



**Ep2: Meet Facilitator – Your Very Own Personal Assistant in Microsoft Teams Meetings**

Technology Management · 578 views · 1 month ago



**Ep1: Microsoft Copilot – the Digital Assistant That Guards Your Data**

Technology Management · 172 views · 1 month ago

## Where can I start?

Well, we have a podcast, it aims to take you through some of the new areas as we explore them, with the level pitched to be not too technical. [🔍 Tecman Talks AI Podcast](#)

This episode discusses how to build a usable tool to help find files in SharePoint, that's a possible project to help your employees access things like HR policies and documents, training materials or anything else you want to help internal users find.

# Do you offer a course on AI?

We have had a number of customers asking if we will offer a course on AI. Well its not that simple, its a fast moving topic and would mean different things to different people as a developer would want to know different things to what a sales manager, production manager or accountant would want to know about. One course won't fit all, and would probably be out of date by the time we have finished it!

## But we can help, we are learning too!

So we thought we would offer to share a curated set of resources, to help guide you to the people that we watch on YouTube and the Podcasts and Blogs that we pay attention to. We will try to steer things to be as potentially helpful to as many people as possible and not get too nerdy too quickly!



**Scott Brant**

@your365coach · 66.6k subscribers · 277 videos

I'll help you achieve more, with the tools you already have. ...more

[your365coach.co.uk/ebook](http://your365coach.co.uk/ebook) and 2 more links

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For you



**Scott Brant** has a really strong set of materials on YouTube, his was the video that our Training Manager George Murcott used to build his first agent in SharePoint to help us get answers from our documents quicker.

Scott has been doing these videos for over three years, he has a number of Playlists covering [Copilot Microsoft Copilot Tutorials](#) and also offers training direct, the link is in his channel.



This video would be a great starting point if you just want to do something useful in only a few minutes.



If interested in what Copilot in Excel can do to help you, this video would be a good place to start.

# Is there anybody from Microsoft that can explain things to us?

If you prefer something direct from the horses mouth, **Shervin Shaffie**, a Principal Engineer at Microsoft has the YouTube channel [Collaboration Simplified](#) and he has a number of guides and step by step tutorials.



**Collaboration Simplified**  
@CollaborationSimplified · 59.8k subscribers · 31 videos  
Simple tutorials on AI, Agents, Automation, and Copilot – by Shervin Shaffie, Principal Engineer at Microsoft  
[cosi.pro](#) and 3 more links  
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**My Favorite Microsoft Copilot TIPS for Outlook, Excel & Copilot...**  
486,698 views · 5 months ago  
Learn hidden Microsoft 365 Copilot tricks in Excel, Outlook, and Copilot Chat with this step-by-step tutorial. Discover brand-new features you can use today to boost your productivity.  
Join Shervin Shaffie, a Copilot Principal Engineer at Microsoft, as he walks you through powerful, lesser-known Copilot tips.  
You'll see...  
[READ MORE](#)

**Which Copilot Do You Have?**

Microsoft Engineer

We like this video about how to work out what version of Copilot you actually have and how to see the latest features.

in Search Home My Network Jobs

**How Human and AI hallucinations work**

**I have a confession...I wasn't really a tree**

**Kwadwo Benko** Senior Copilot Solutions Engineer @ Microsoft | AI Adoption Expert

February 11, 2026

And it was all to break down AI Hallucinations...

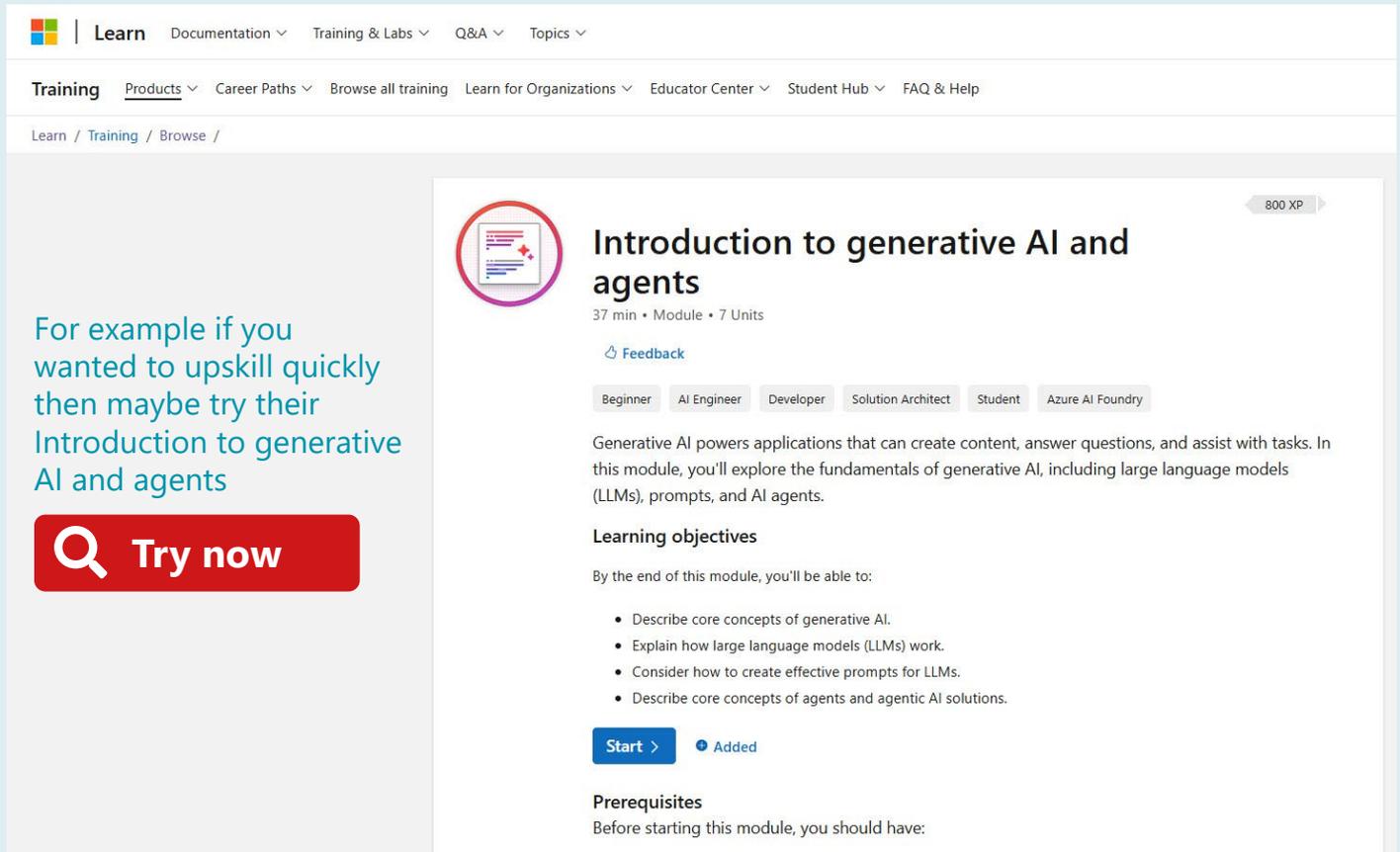
Yesterday, I posted something that wasn't true. I wrote about an "incredible experience at the 2026 Super Bowl in Santa Clara." I said the team told me I was "the best tree ever." I added that I was now heading to a parade in Seattle. The images showed people dressed as tree. It was playful. Slightly absurd. But not impossible.

I'm concerned by some issues I have heard about, is anyone offering guidance?

If you are still a little sceptical (and that is perfectly fine) or are worried about issues you are hearing about AI there are some good people out there leading the conversation so we can all understand the issues without the tabloid headline drama. One is **Kwado Benko**, a senior copilot solutions engineer with Microsoft. His LinkedIn post about hallucinations is well worth a read.

[Read now](#)

His recommendation of Microsoft Learn for free training is a great idea. MS Learn is full of free courses, designed to move you forward, [take a look](#)



The screenshot shows the Microsoft Learn interface. At the top, there are navigation links for 'Learn', 'Documentation', 'Training & Labs', 'Q&A', and 'Topics'. Below this, there are more specific links for 'Training', 'Products', 'Career Paths', 'Browse all training', 'Learn for Organizations', 'Educator Center', 'Student Hub', and 'FAQ & Help'. The main content area features a course card for 'Introduction to generative AI and agents'. The card includes a circular icon with a document and a plus sign, the course title, duration (37 min), and unit count (Module • 7 Units). It also has a 'Feedback' link and a row of role-based filters: 'Beginner', 'AI Engineer', 'Developer', 'Solution Architect', 'Student', and 'Azure AI Foundry'. The course description states: 'Generative AI powers applications that can create content, answer questions, and assist with tasks. In this module, you'll explore the fundamentals of generative AI, including large language models (LLMs), prompts, and AI agents.' Under 'Learning objectives', it lists: 'By the end of this module, you'll be able to: Describe core concepts of generative AI. Explain how large language models (LLMs) work. Consider how to create effective prompts for LLMs. Describe core concepts of agents and agentic AI solutions.' At the bottom of the card, there is a 'Start >' button and an 'Added' indicator. A 'Prerequisites' section follows, stating 'Before starting this module, you should have:'. On the left side of the screenshot, there is a red call-to-action button that says 'Try now' with a magnifying glass icon. Above the button, text reads: 'For example if you wanted to upskill quickly then maybe try their Introduction to generative AI and agents'.

## Get in touch

Please do let us know if you find this sheet helpful, contact your Customer Engagement Manager here at Tecman if you have questions or requests, or if not yet a Tecman customer then get in touch via our website

[www.tecman.co.uk](http://www.tecman.co.uk)



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