MONTH BY MONTH BREAKDOWN

MONTH 1

A Welcome call to launch the Onboarding Course and help you prepare for Data Migration*, User Training and System Testing.

The Kick -Off Call to agree your Go-Live date and confirming aspects of the project.

A Business Walkthrough Session that will show you what your day-to-day tasks will look like within Business Central.

MONTH 2

Send us some sample data by filling out Excel templates we will provide you, to transfer data to Business Central. This will be used for training to start for Key Users.

Review to confirm Key Users understanding of the functionality.

MONTH 3

We will continue Key User training and review sessions.

The Key Users will train your End Users with useful tips from the Onboarding Course.

All your data will need to be imported to get ready for User Acceptance Training.

MONTH 4

Users will walk Tecman through the system to show that they understand how the BC processes work.

We will support you throughout the User Testing phase, which spans for 2 weeks.

Final data migration takes place, including opening balances and any data that has changed since the initial import.

GO LIVE

Go-Live support for 2 weeks and extra support so we know your first month-end goes smoothly.

Help to close the ledger and run any reports needed.

Handover to our dedicated support team who will help with any queries or problems you may have.

*Do not underestimate the importance of this task. Even if you have used NAV or BC before there may be new fields to fill out. Have dedicated individuals aware of what needs to be done otherwise the project is at risk of being extended.

DELIVERED!