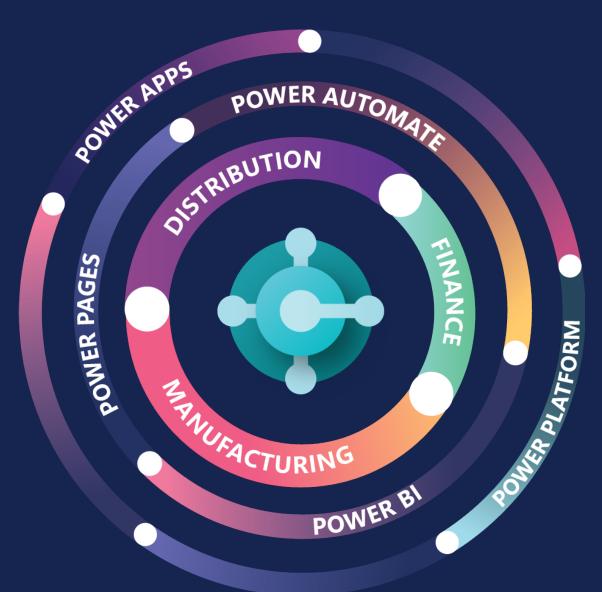


# BUSINESS CENTRAL CONNECT

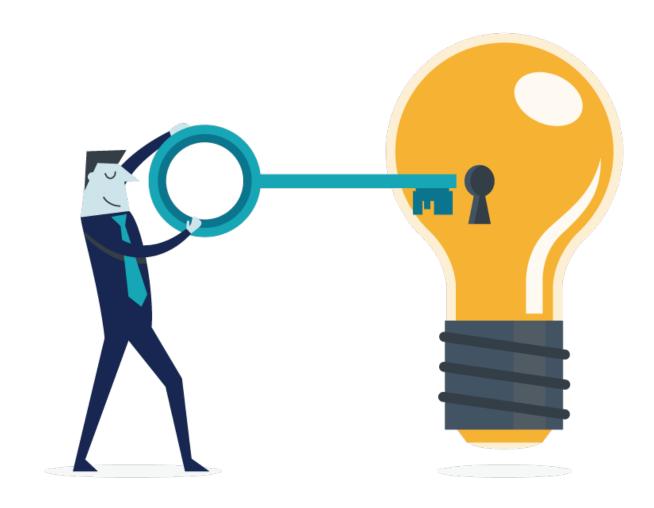
Demystifying Permissions (Understanding Permissions and Lessons Learned)



#### What we'll cover

#### Agenda

- 1. Permissions the basics
- 2. The common problems
- 3. Quick wins
- 4. Going further with system security using Profiles





# Permissions out of the box



Dynamics 365 Business Central Essential				
Permission Set	<b>Description</b>	Company	Extension Name	Permission Sco
AUTOMATE - EXEC	Automate - Exec	(first company sign-in)	System Application	System
D365 BUS FULL ACCESS	Dyn. 365 Full Business Acc.	(first company sign-in)	Base Application	System
EXCEL EXPORT ACTION	D365 Excel Export Action	(first company sign-in)	System Application	System
LOCAL	Country/region-specific func.	(first company sign-in)	Base Application	System
LOGIN	Login access	(first company sign-in)	System Application	System
Dynamics 365 Business Central Premium				
Permission Set	<b>Description</b>	Company	Extension Name 💌	Permission Sco
AUTOMATE - EXEC	Automate - Exec	(first company sign-in)	System Application	System
D365 BUS PREMIUM	Dyn. 365 Prem. Bus. Full Acc.	(first company sign-in)	Base Application	System
EXCEL EXPORT ACTION	D365 Excel Export Action	(first company sign-in)	System Application	System
LOCAL	Country/region-specific func.	(first company sign-in)	Base Application	System
LOGIN	Login access	(first company sign-in)	System Application	System
Dynamics 365 Business Central Team Mei	mber			
Permission Set	<b>Description</b>	Company	Extension Name 💌	Permission Sco
AUTOMATE - EXEC	Automate - Exec	(first company sign-in)	System Application	System
D365 READ	Dyn. 365 Read access all	(first company sign-in)	Base Application	System
D365 TEAM MEMBER	Dynamics 365 Team Member	(first company sign-in)	Base Application	System
EXCEL EXPORT ACTION	D365 Excel Export Action	(first company sign-in)	System Application	System
LOCAL	Country/region-specific func.	(first company sign-in)	Base Application	System
LOGIN	Login access	(first company sign-in)	System Application	System



#### What's good/bad about out of the box permission?

#### Good:

Let users do EVERYTHING they need to do on the system without **standard** errors!

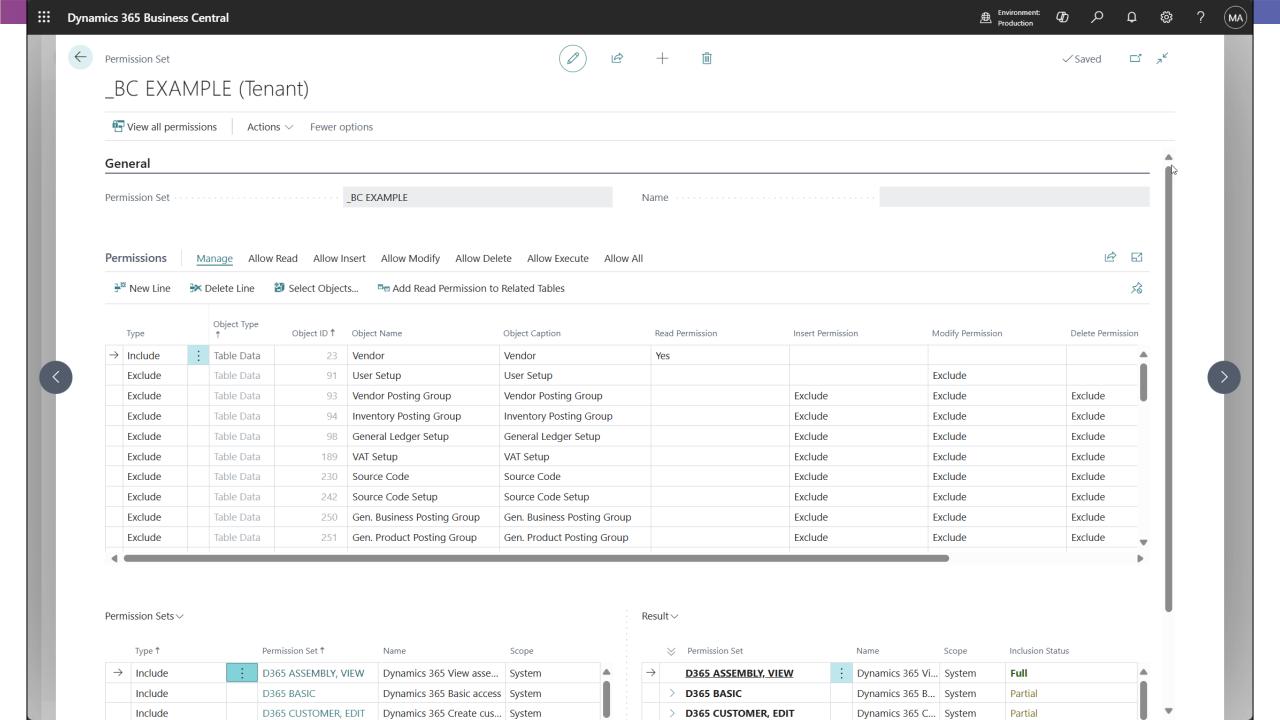
#### Bad:

- Users can do EVERYTHING, including what they shouldn't do
  - Setup Pages
  - Edit Master data
  - See everything
  - Bank Details, Balance & Entries
  - All GL Balances & Entries
- Can technically delete companies
- No Apps/extensions! So can cause errors
- Even the more 'restrictive' out of the box sets tend to give more permissions than wanted

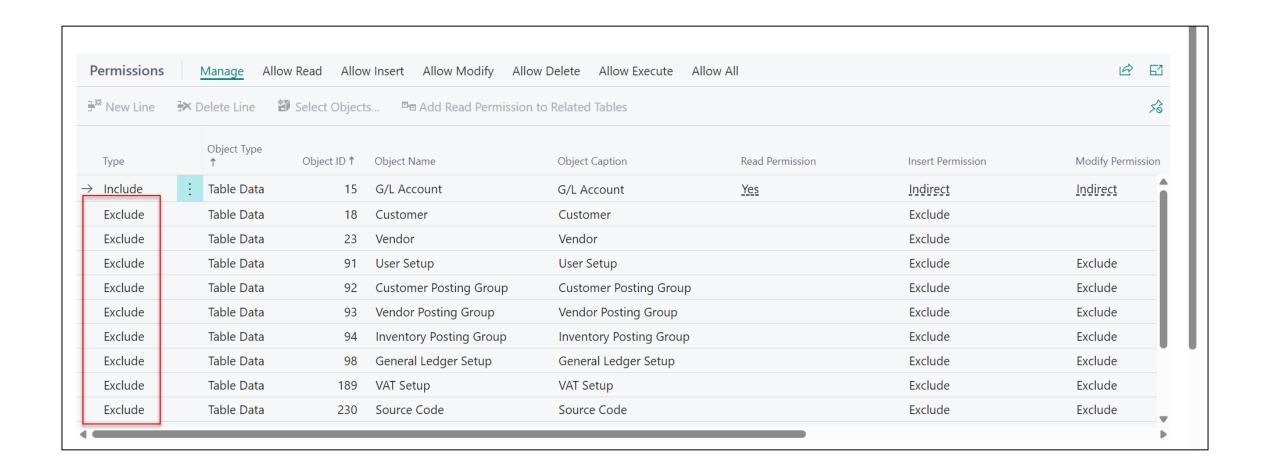


- Level of access to data, which give access to associated pages on BC
  - Or simply, what can a user do on a page
- Just a bunch of 'yes's for could a user do something
- Permission Sets assigned against users
  - If **ANY** set a user has lets them do something, it won't matter if the others say they shouldn't, they **WILL** be able to do this (we'll come back to this)



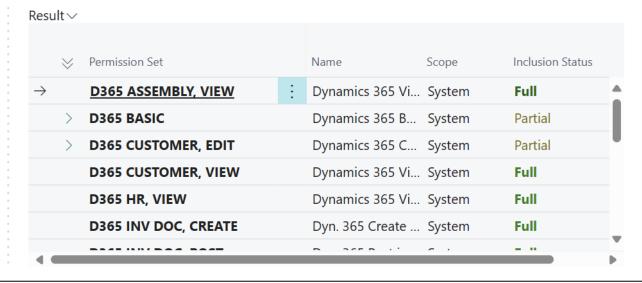


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Permissions		Manage Allow Read Allow	Insert Allow Modify Allow	Delete Allow Execute Al	low All		e E
<sup>}≭</sup> New Line	<u>-</u> ×	Delete Line 🎒 Select Objects.	<sup>酉</sup> च Add Read Permission to	Related Tables			5
Туре		Object Name	Object Caption	Read Permission	Insert Permission	Modify Permission	Delete Permission
> Include	:	Vendor	Vendor	Yes	-	-	-
Exclude		User Setup	User Setup			Exclude	
Exclude		Vendor Posting Group	Vendor Posting Group		Exclude	Exclude	Exclude
Exclude		Inventory Posting Group	Inventory Posting Group		Exclude	Exclude	Exclude
Exclude		General Ledger Setup	General Ledger Setup		Exclude	Exclude	Exclude
Exclude		VAT Setup	VAT Setup		Exclude	Exclude	Exclude
Exclude		Source Code	Source Code		Exclude	Exclude	Exclude
Exclude		Source Code Setup	Source Code Setup		Exclude	Exclude	Exclude
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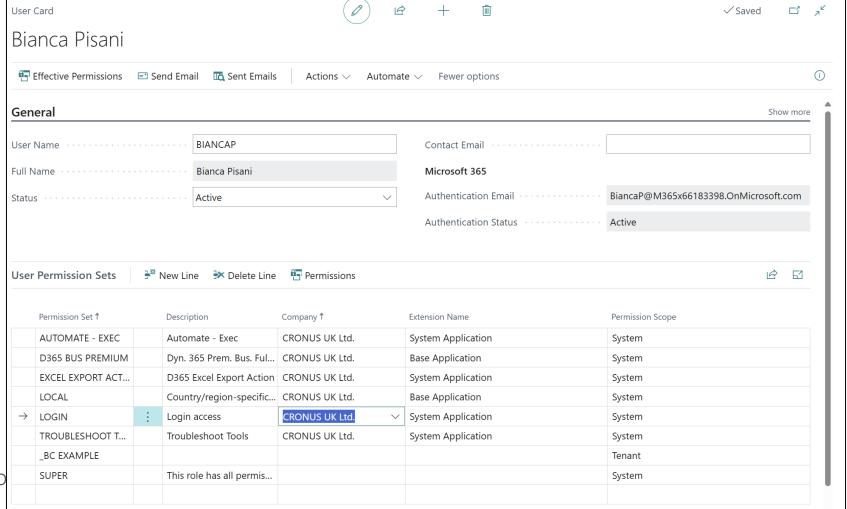


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	Include		D365 CUSTOMER, E	Dynamics 365 Create	System	U
	Include		D365 CUSTOMER, VI	Dynamics 365 View c	System	
	Include		D365 HR, VIEW	Dynamics 365 View B	System	
	Include		D365 INV DOC, CRE	Dyn. 365 Create inven	System	
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- Permission Sets can be assigned manually to a user
  - (Or automatically via Security Groups)



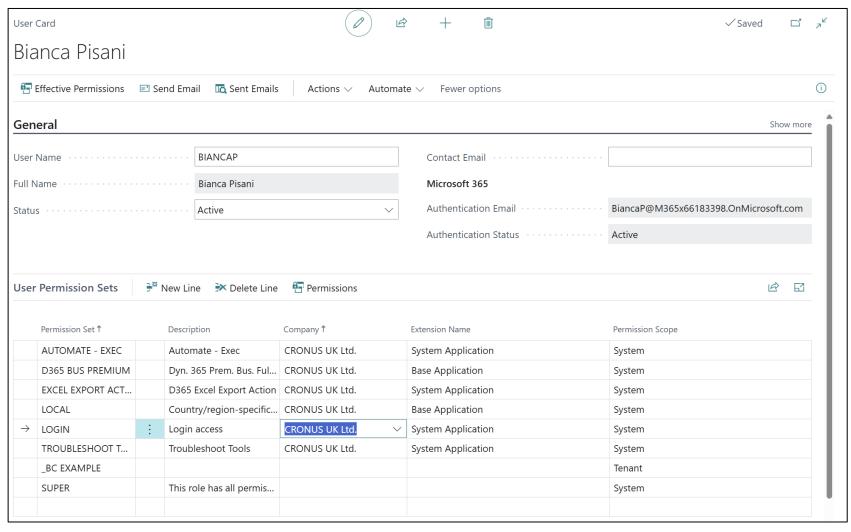


# The common problems

- All/many users are Super!
- Lot's of permission sets against a user muddy the water, causes any work to be overwritten
- Users lacking access to apps
- 'Where do we start?'
- 'We get too many errors'

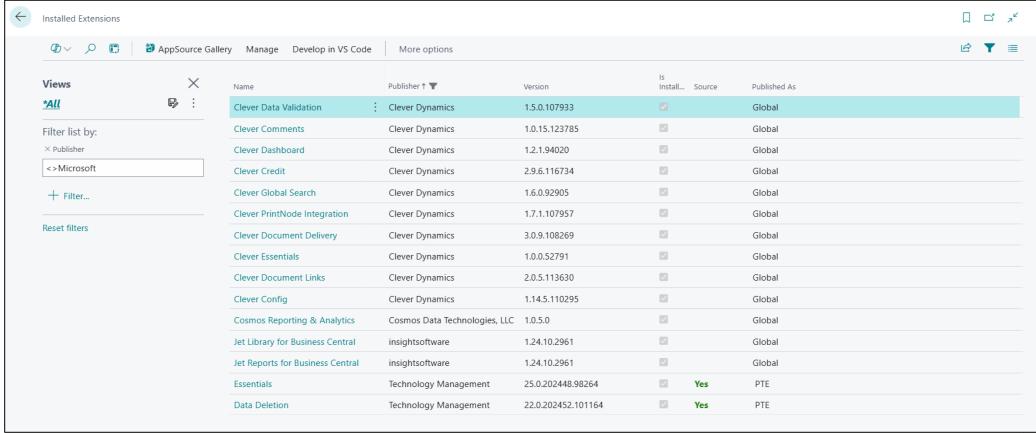


• Here's an example of bad setup:

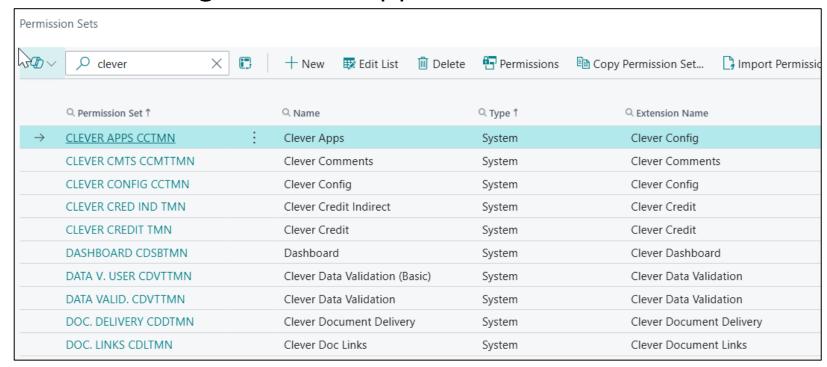


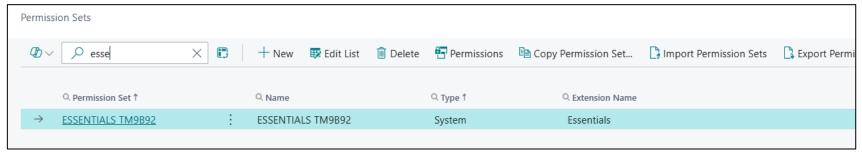


- Users lacking access to apps
  - Extension Management shows all installed apps/extensions (rule of thumb, the none-Microsoft ones)
  - Can cross reference these, the error messages, and Permission Sets to find matching



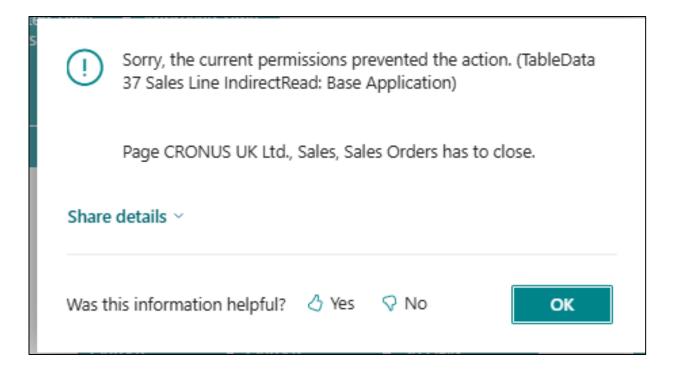
Users lacking access to apps







- Error Messages are good! They give the solution to the problem
  - We need to find and give TableData 37 Sales Line Read.
  - Or find a Permission Set including this (more on this later)





# Quick wins!



#### Three quick approaches to tidy up Permissions

- 1. Consolidate what you already have
- 2. Use the default Business Central permission set alongside extensions
- 3. Only give focused permissions (this one's less quick)

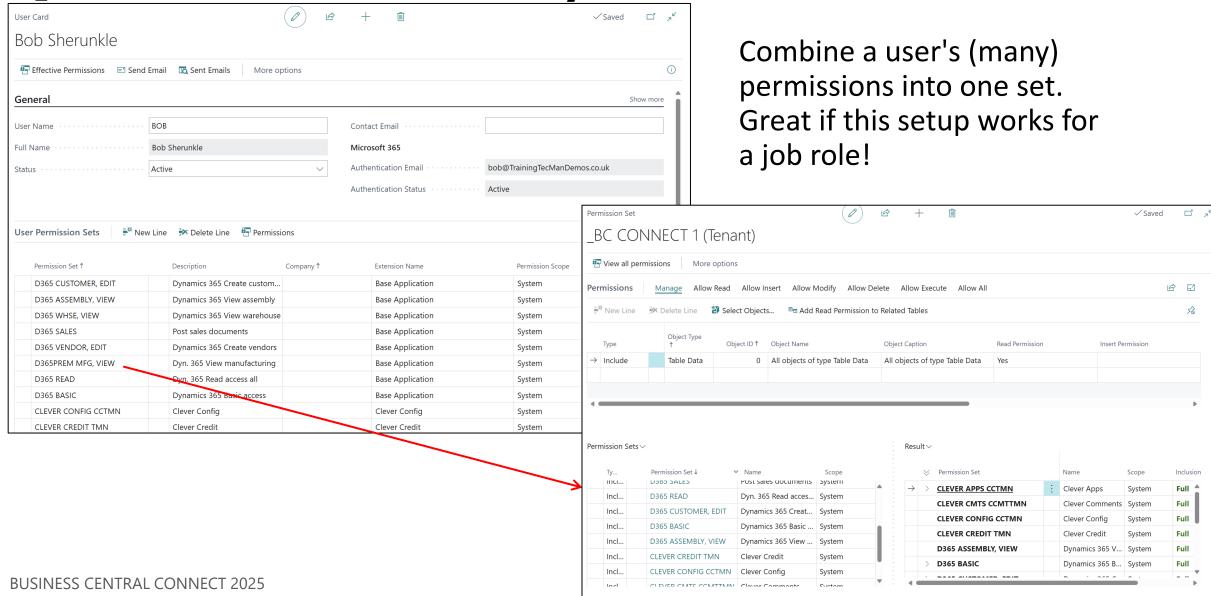


#### 1 - Quick Consolidation w/Exclusions

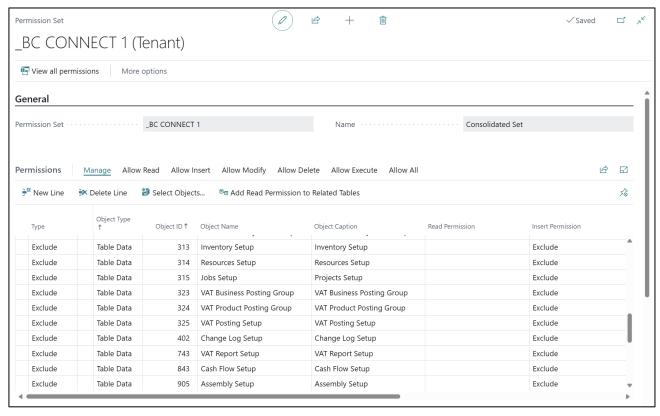
- Is it perfect? No
- Is it a first step that lets you build in Excludes? Yes!
- Copy a user's permissions (not Super!) into the bottom left of a new Permission Set, and build in standard Excludes
- Replace the multiple permissions with this one Consolidated Set.



#### **Quick Consolidation w/Exclusions**



### **Quick Consolidation w/Exclusions**



Add in Excludes for what you don't want that type of user to do. If this is the only set they have assigned, these will be effectively locking down our users quickly and easily.

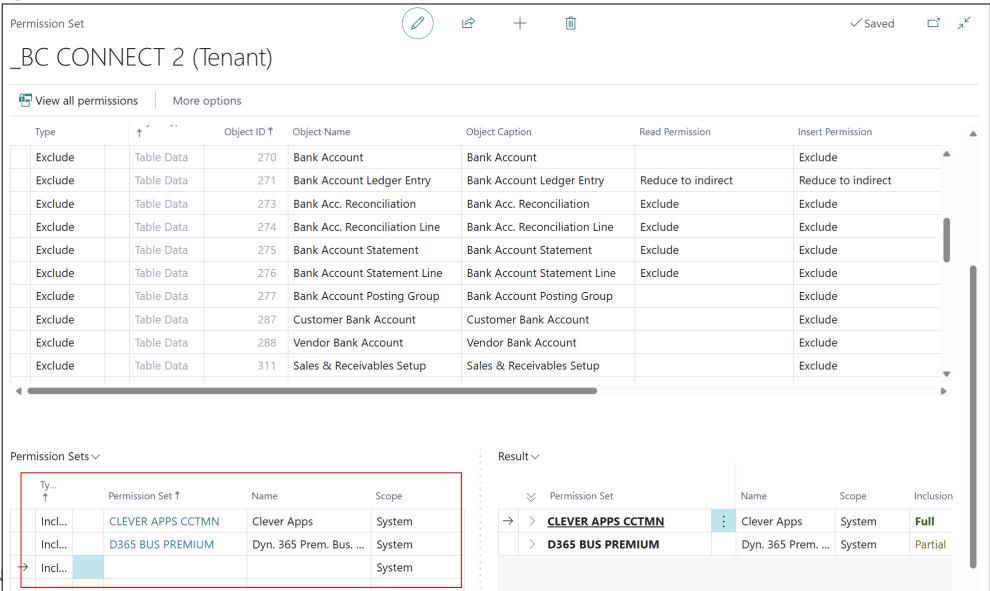


#### 2 - Using D365 BUS PREM/Full Access (default set)

- Opens up a lot of the system
- Guarantees for Core BC they can do whatever they need
- Exclusions on this will set up protection
- Simple to setup
- Great replacement if you're downgrading a user from Super permissions
- Make sure to include any apps/extension permissions
  - There's a set for Clever apps that gives access to all Clever apps



### **Using D365 BUS PREM/Full Access**



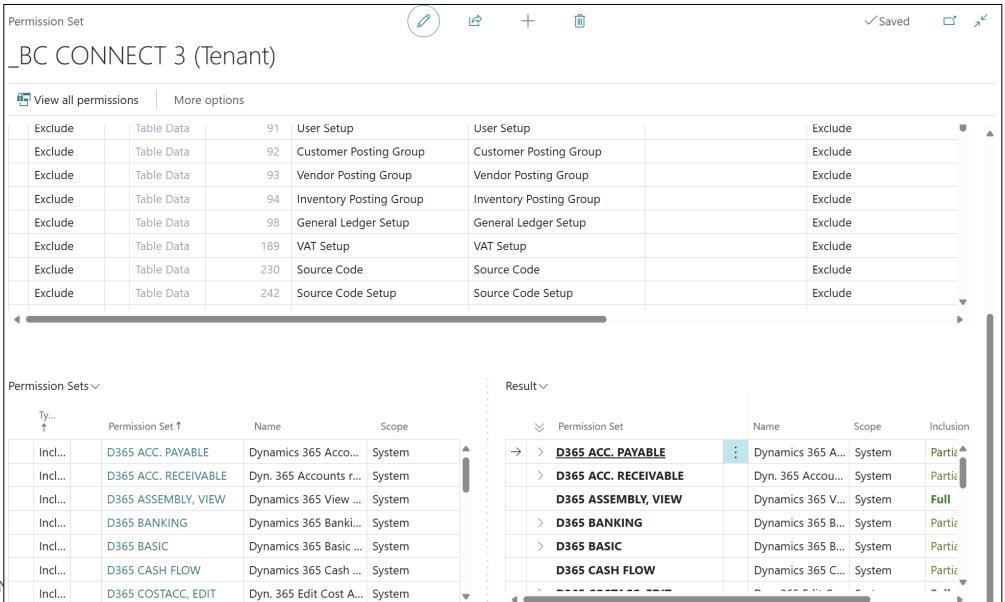


#### 3 - Be more focused

- Same concept as previous, but rather than D365 BUS Premium/Full Access, use targeted sets that match a job role/system use
- If not using D365 BUS sets, add in D365 Basic
- Does require you to understand more about what the user does on the system and what a set may give access to.



#### Be more focused





### **Easy Excludes!**

- Exclude Table Data for essential areas you do not want a user to ever mess with
  - Setup pages
  - Bank information
  - Customer/Vendor/Item/Master data etc
- Exclude pages where things are vaguer and you want to just prevent access to core areas
  - Bank accounts
  - Chart of accounts
  - Users page
  - etc



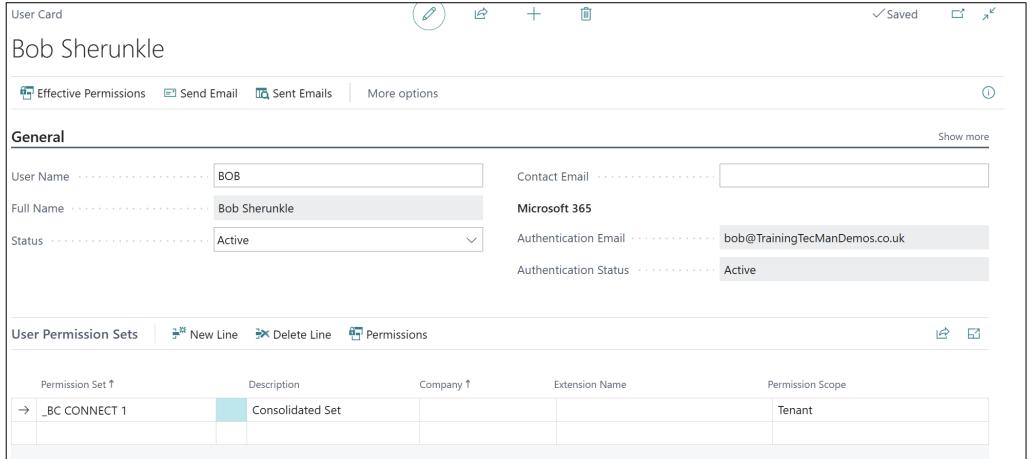
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	Rationale: Kept broad to allow holiday/absence				see other parts of the s	ystem, just limit access t	o finance/ba	inks and setup	
	Instructions: Copy the required lines in to the ma	in/middle section of your new p	ermissios set, then i	review					
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clude Table Data	275 Bank Account Statement	Bank Account Statement	Exclude	Exclude	Exclude	Exclude			EXCLUDE: Hides bank info from non finance users
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#### Remember!

Useless if we do not set these against the user.

One Set with control, no conflicts!



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#### What Set contains a Permission I need?

- A permission Error always gives us a table ID and read/insert/modify/delete
- We can create a Permission Set for testing that combines all the permission sets in the system (bar a few)
- Excluding a Permission here will show us in the Results section what Sets on BC contain said permission
- Great for locating which Set(s) could be appropriate to give a user

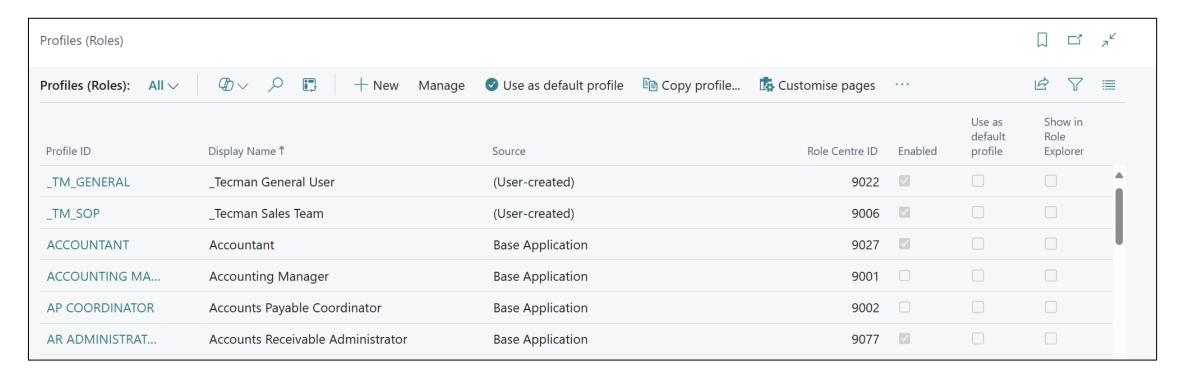
Business Central Troubleshoot: A Method to Fix Permission Errors



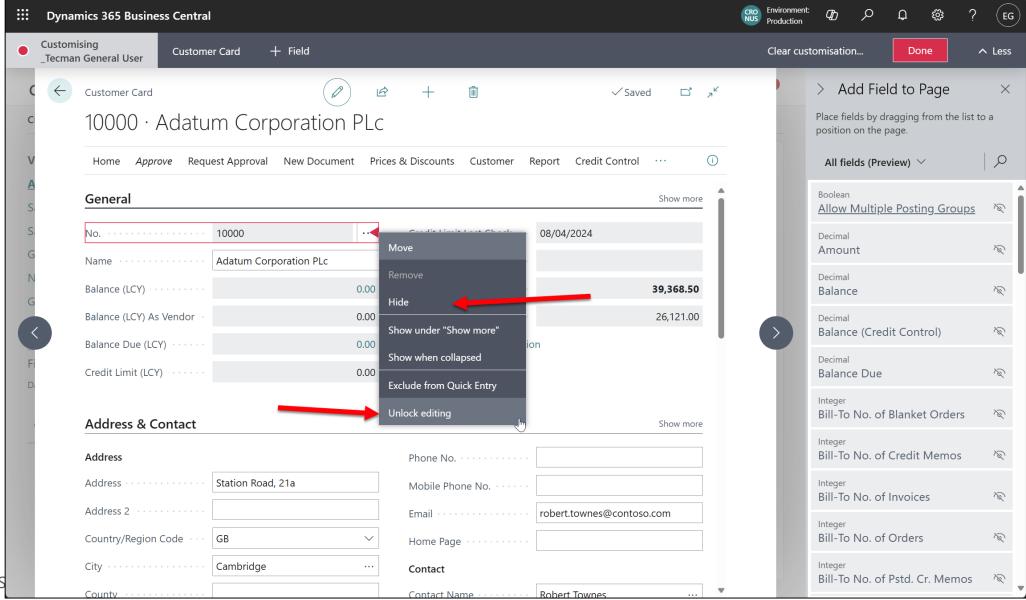
# Going further with security



- Set against users, control appearance
- Can be used to either hide fields or lock fields from being edited
  - But can a user change their role to another where they can see/edit?

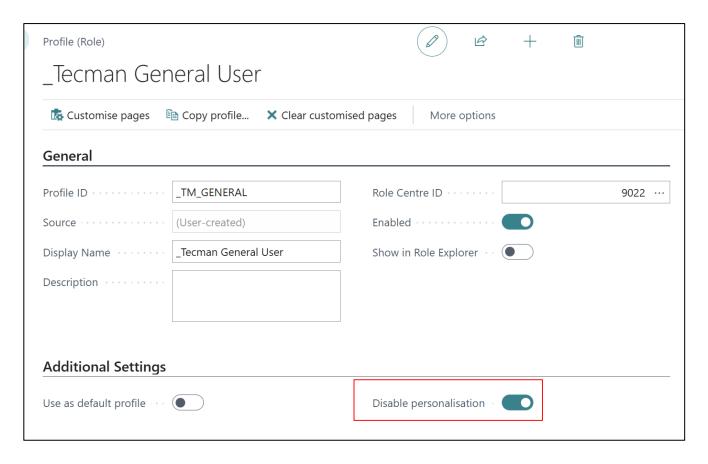






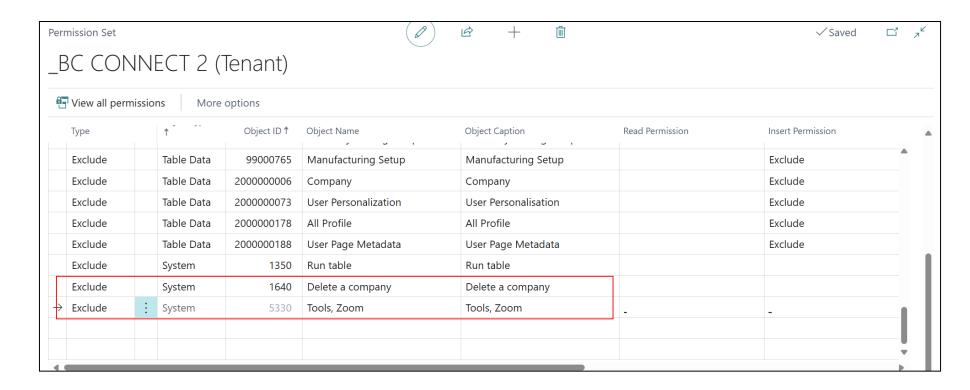


- If Hiding/Locking fields, be careful to ensure users can't
  - Swap profiles
  - Inspect data
  - Personalise





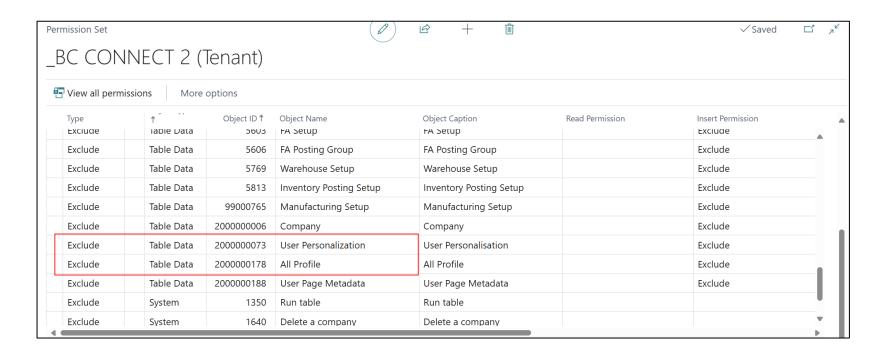
- If Hiding/Locking fields, be careful to ensure users can't
  - Swap profiles
  - Inspect data
  - Personalise



Or simply make sure the user does not have the TROUBLESHOOT TOOLS set



- If Hiding/Locking fields, be careful to ensure users can't
  - Swap profiles
  - Inspect data
  - Personalise



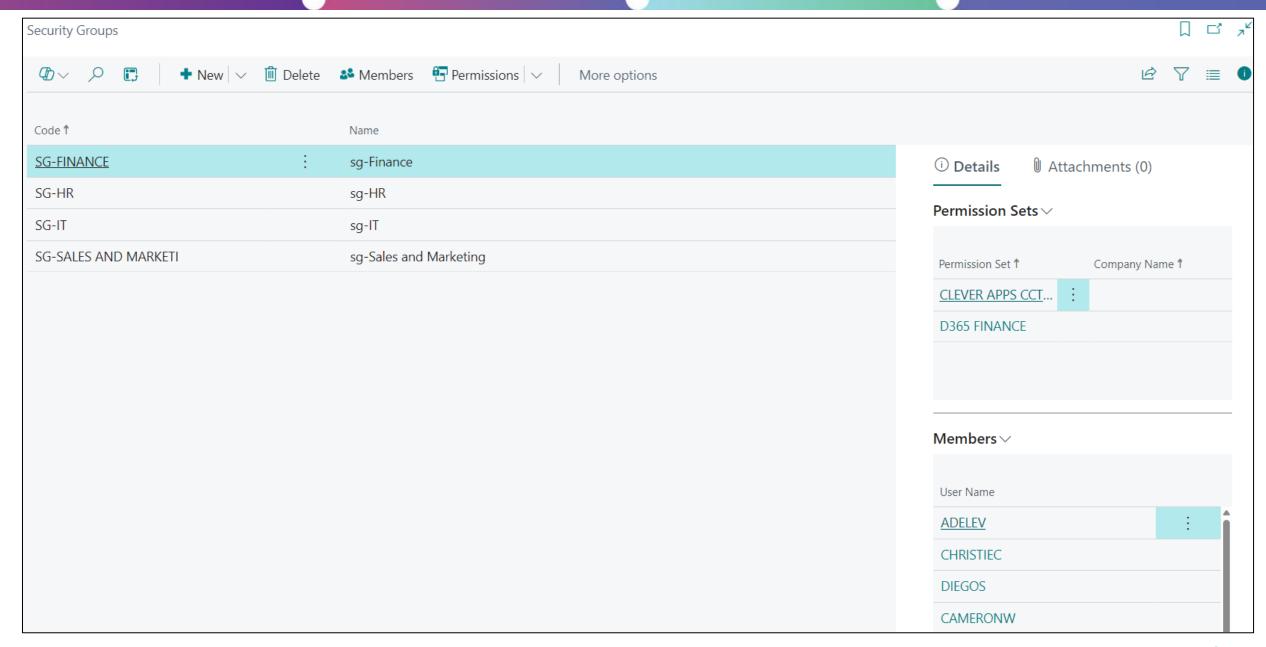


Can this be taken even further?

### **Security Groups:**

- Automatic Addition of Permission Set(s) to a user
- For best effect, requires the ability to have access to your Entra/Microsoft 365 Admin areas
- Only way to remove permissions given to a user this way would be to remove the user from the group, or remove the permission from the group itself





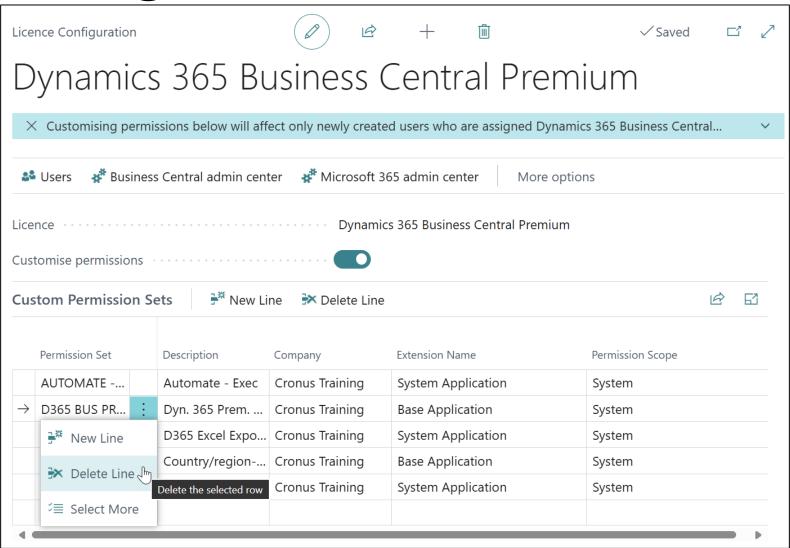


# **License Configuration**

- Simply put: What Permissions a brand-new user gets when added to BC
- Can be customised to specific sets
- Can have all sets removed
  - Meaning a New user will either get errors if not given permission sets manually, or assigned to a Security Group, stopping them ever having access to areas they should not



# **License Configuration**





# Resources



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	Description: An example of the Include/Excludes	•	•			•			
	Rationale: Kept broad to allow holiday/absence				see other parts of the s	ystem, just limit access t	o finance/ba	inks and setup	
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#### Strategy guide...Controlling user Permissions

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Please Note: There is an Excel file to accompany this booklet, this can be used to import some of the required lines, the file is "Permissions – Exclude and Include for a general user.xlxs"

#### Moving forward with permissions

Business Central has introduced several changes and new features to the Permissions security process in recent versions and is in the process of removing User Groups. This document introduces these in the context of outlining a potential process for effectively managing your users' permissions in the most practical way.

With recent versions of Business Central, many of the features previously found within User Groups have been combined into how Permission Sets now work, as well as new features that both make them easier to manage and give them greater potential than before. New BC environments now are created without User Groups.



# **Blogs!**

Business Central Troubleshoot: A Method to Fix Permission

 Errors Business Central How-To: Locking First Text Field to Avoid Keyboard Mishaps

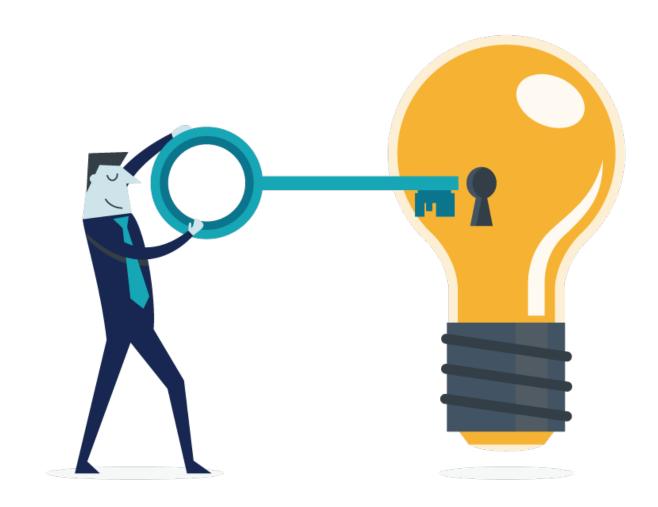
 Business Central How-To: Restricting Access to Sandbox Environments via Security Groups



#### In review

#### What we covered:

- 1. Permissions the basics
- 2. The common problems
- 3. Quick wins
- 4. Going further with system security using Profiles





#### Thank you.

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18th & 19th NOVEMBER 2025

