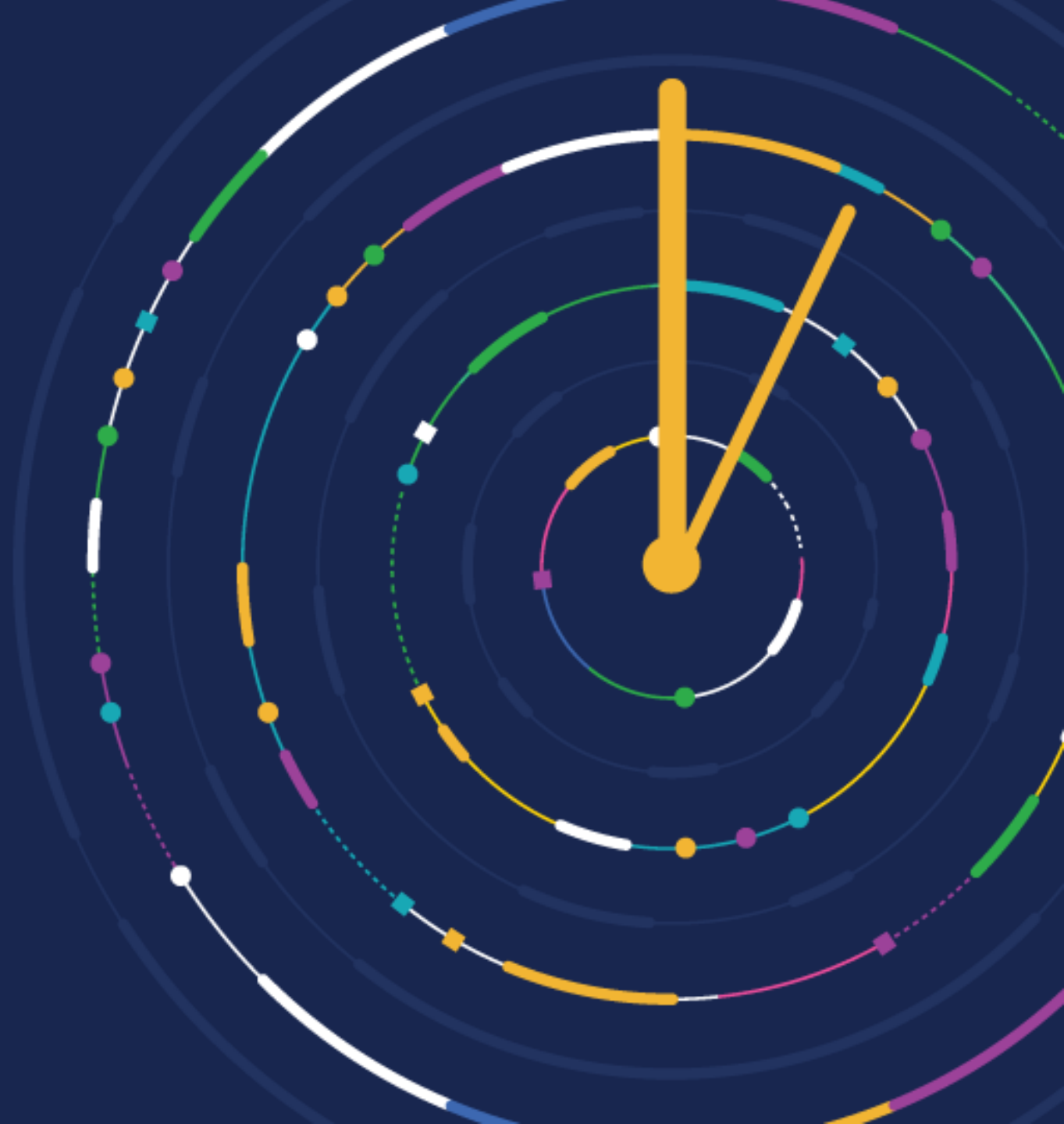




# Project Perfection: tips from the front line - how to run your projects on time, on budget & stress free

Shaun Godber & Samantha Godfrey

**CUSTOMER DAY** 2023





# Who are We?

# Shaun Godber

- Working on IT related projects since early 1990
- Working with NAV/Navision/Business Central projects since 1998
  - In many roles
    - Consultant / Developer
    - Lead Developer
    - Lead Consultant
    - Project Manager
    - Project Sponsor
    - Solution Architect
- Oversees 1.5x transfers per month into TM from other partners
- Estimated 100s of projects over the years





# Samantha Godfrey

- **Project Manager Team Lead @Tecman**
  - Managing 16 projects worth over £3million
  - Oversee Project Manager team
    - A further 69 projects worth £7million
    - Guide, steer, advise and grow the team
    - Improve processes
- **Previous ERP implementation experience as an end user**
- **Experience in manufacturing business**

# What is a Project?



# What is a project?

## AI says:

*"A project is a temporary and unique endeavour, that involves a set of tasks to achieve a specific goal or outcome. "*

## We say:

- Any piece of work
- You have a budget
- You have a timeframe
- Size is irrelevant

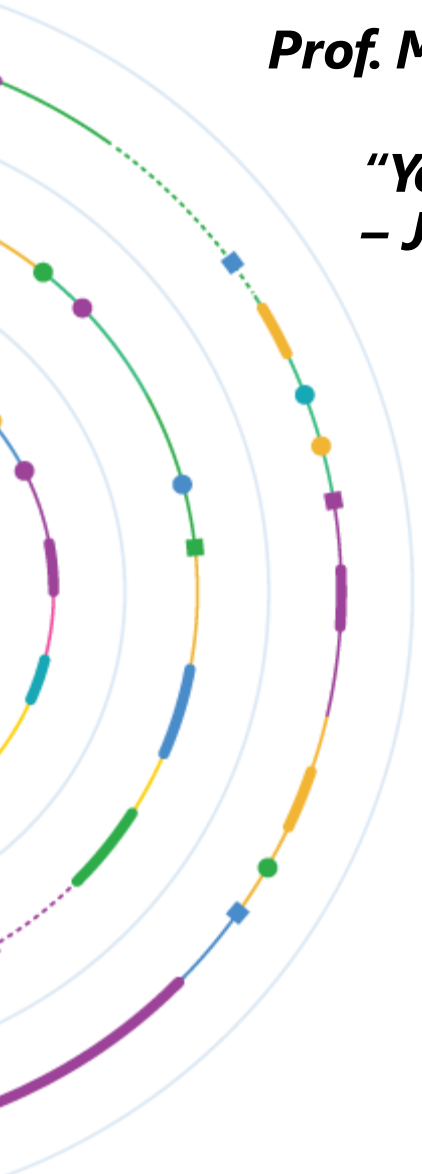
# Patterns of a successful project



# How do we achieve Project Perfection?



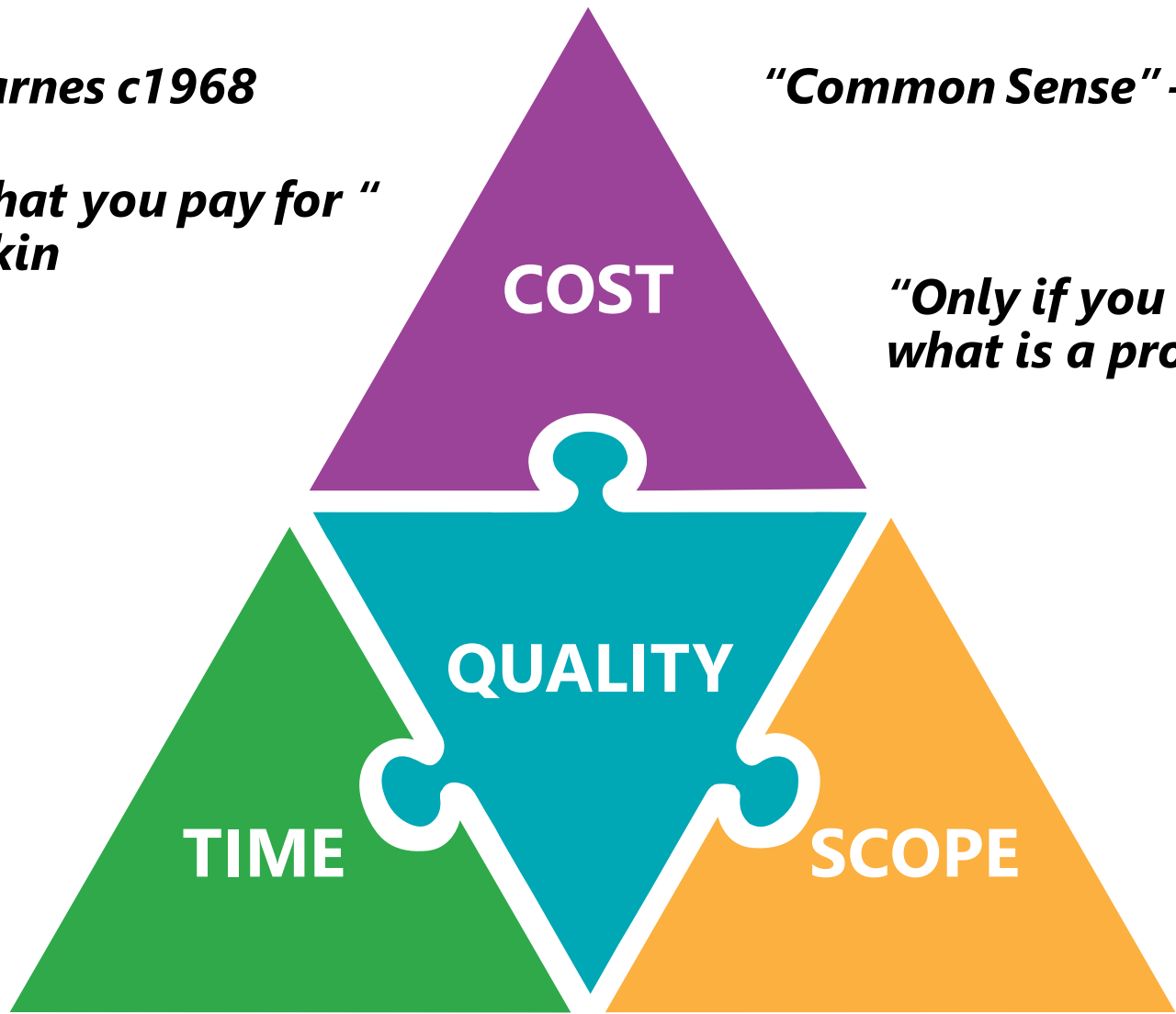




**Prof. Martin Barnes c1968**

***"You get what you pay for "***  
***– John Ruskin***

***"Common Sense" – Samantha Godfrey***



***"Only if you apply, don't forget,  
what is a project" – Shaun Godber***

# Cost

## Expectations

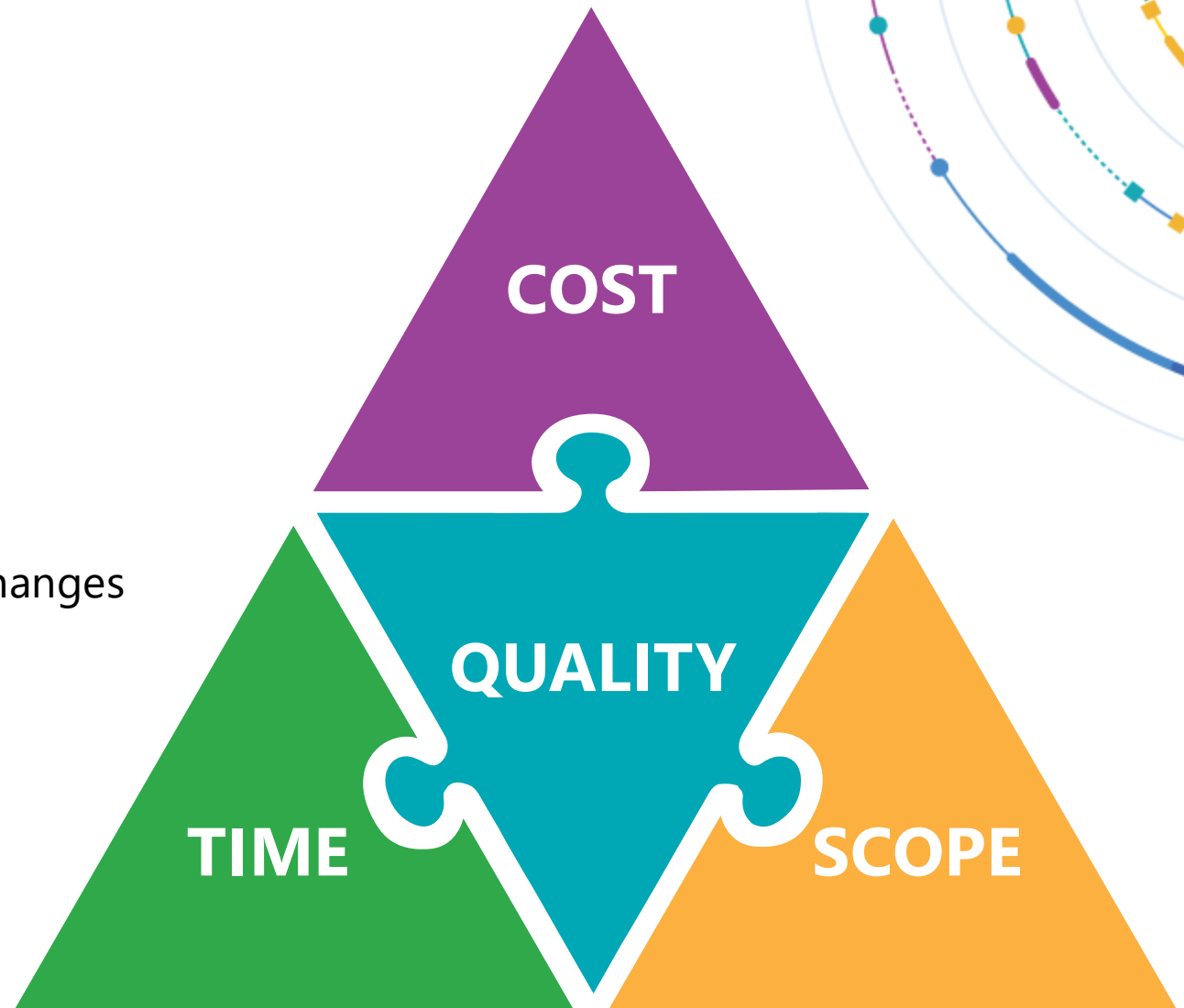
- What is your budget?
- Track cost from the start

## Honesty

- If scope changes, ensure budget changes
- Don't borrow from later

## Effective Communication

- Reduce the number of emails
- Value adding



# Time

## Ownership

- Effective Sponsor
- Assign a PM to OWN scheduling
- Agree time for BAU users

## Demonstrate Progress

- Follow a PLAN
  - Who / When/ how long
  - Monitor regularly
  - Share expectations

## Effective Communication

- Regular incremental updates
- Periodic Sponsor Updates



# Scope

## Clear Expectations

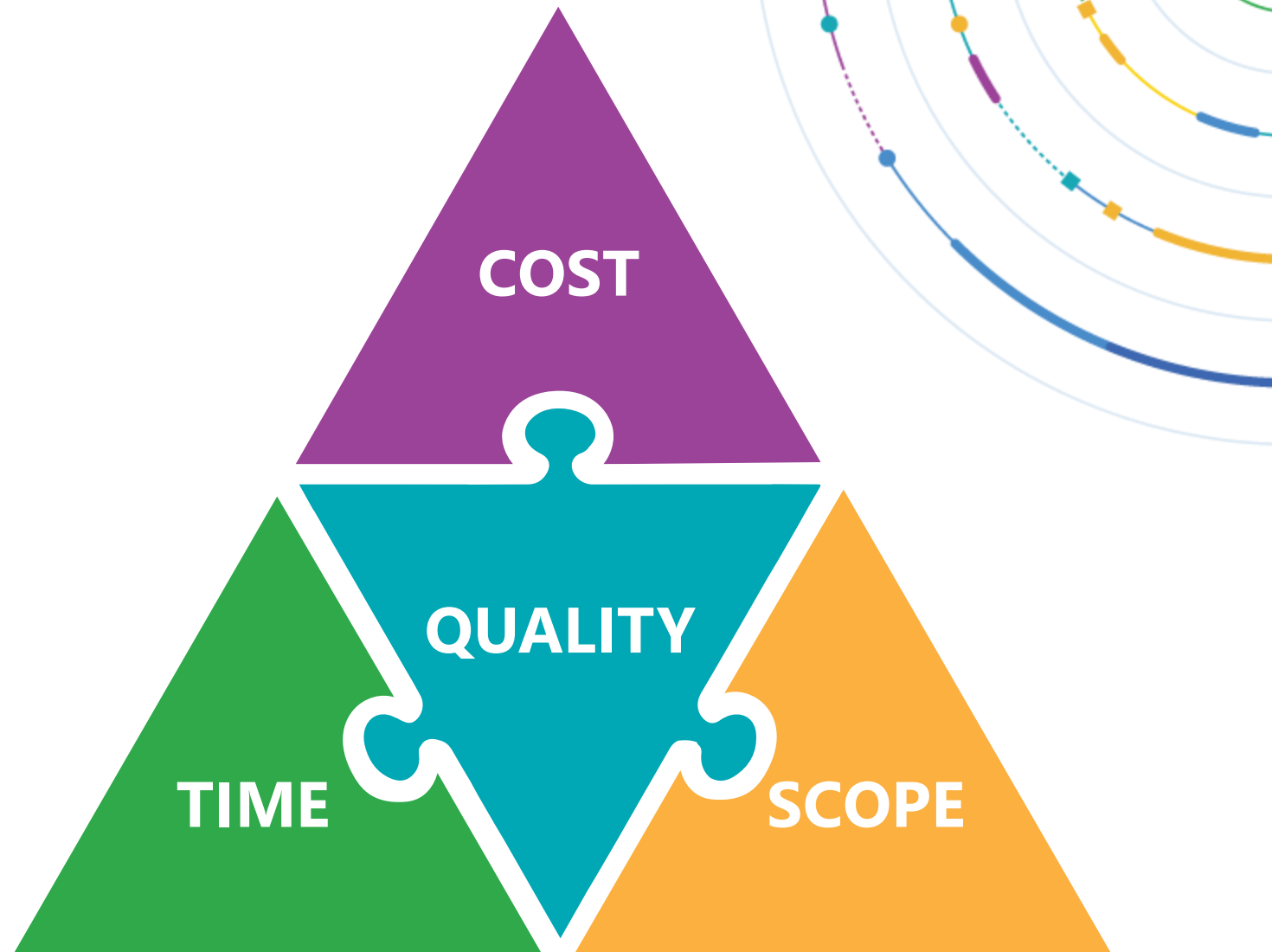
- Helicopter view
- Is anything changing

## Effective Documentation

- Value adding?
- 'User Stories' principle
- Tracking changes

## Pragmatism

- Start simple



# Quality

Starts with Expectations

Improves with

- Ownership
- Pragmatism
- Measurable objectives (how are we measuring quality)
- Effective Documentation





QUESTIONS





THANK YOU

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